

Kirkby Ireleth Parish Council

Annual Parish Meeting followed by the Annual General Meeting

Agenda

Date: Thursday 21st May 2026

Time: 7.00 pm

Venue: Kirkby-in-Furness Community Centre, Beckside

1. **Apologies for Absence**

To receive apologies for absence.

2. **Attendance**

To record the presence of councillors and guests

3. **Election of Chair**

To elect a Chairperson for the ensuing year

4. **Election of Vice-Chair**

To elect a Vice-Chairperson for the ensuing year

5. **Election of Representatives to other bodies and Committees**

- a) Finance Sub Committee
- b) Parish Plan Groups

6. **Declarations and Dispensations**

- a) **Requests for Dispensations** – The Clerk is to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- b) **Declarations of Interest** – To receive declarations by the elected and co-opted members of interests in respect of items on this agenda.

7. **Minutes of Previous Meeting**

To approve and sign the minutes of the Parish Council meeting held previously.

8. **Open Forum**

- a) To receive representations from members of the public.

9. **Governance and Reports**

- a) **Chair's Remarks** – To receive comments from the Chair.
- b) **Vice-Chair's Remarks** – To receive comments from the Vice-Chair.
- c) **Westmorland and Furness Councillor Report.**
- d) **Actions Arising from Previous Meeting:**

- 1) Cllr. Walkden to forward photographs of the flooding at Gargreave to the Clerk.
- 2) Cllr. Bennett to review information provided by Carol Last, regarding sandbags alternatives and report back to the Council at the next meeting.
- 3) Cllr. Bennett to respond to the resident of Soutergate setting out the Councils position with regard to signage on private land
- 4) Cllr. Bennett to advise the Footpaths and Cycleways group that Cllr. Field is now the representative.
- 5) Cllr. Bennett to look into the preparation of a Parish Plan and report back to Councillors
- 6) Cllr. Bennett to look into raising a Section 96 notice.
- 7) Clerk to contact the local MPs office to ask for a copy of the photograph taken at the conclusion of the meeting with the MP
- 8) Clerk to contact BT to ask them to remove the telephone box on Askew Gate Brow
- 9) Cllr. Irving to review the quarterly accounts
- 10) Clerk to arrange a meeting of the Finance Committee to review the Annual Statement of Accounts
- 11) Clerk to close Unity Trust Bank Account No. 20499329

e) **Deferred and/or Ongoing Actions Review - For tracking postponed or unresolved actions.**

- 1) Cllr. Bennett will place a note in the Caller that the Parish Council did not request solid white lines on the road sides at Beckside.
- 2) Cllr. Bennett was to place a note in the Caller that Westmorland and Furness no longer supply sandbags to the Parish Council
- 3) Cllr. Bennett to place a reminder note in the Caller about the availability of CIL money

10. Parish Initiatives and Infrastructure

a) Traffic & Highways:

- 1) Speeding concerns throughout the Village
- 2) A595 road signage Improvement
- 3) A595 Grizebeck Improvement Scheme
 - i. Milestones
 - ii. Victorian signposts
 - iii. Speed Indicator Devices – A5092
 - iv. Car park at Chapels – Review of draft Heads of Terms from Westmorland and Furness Council
- 4) Portal reports and progress.

b) Parish Plan Updates:

- 1) Community Facilities (Cllr. Irving, Cllr. Field)
- 2) Resilience (Cllr Walkden)
- 3) Planning (Cllr Sarson)
- 4) Highways (Cllr Byrne)
- 5) Website & Social Media (Cllr Bennett)
- 6) Footpaths & Cycleways (Cllr Field)
- 7) Cumbria Constabulary report (Cllrs Bennett, Cllr. Walkden)
- 8) Revision of Kirkby Ireleth Parish Plan

11. Current Matters

- a) Cutting back of hedges/verges (by Probation Service)
- b) Road/Wall subsidence – Marshside
- c) Telegraph poles erected by Fibrus
- d) Grass cutting on School Road
- e) Signage at Moorhouse, Beanthwaite Hill
- f) Sandbags
- g) Telephone Box – Askew Gate Brow
- h) Natterjack Toad signage
- i) Closure of Kirkby-in-Furness GP surgery
- j) Soutergate car park – surface issues
- k) Lawn Mower

12. Statutory Requirements

- a) Councillor email addresses

13. Village Trusts and Associated Matters

- a) **CGP Kirkby Ireleth Parish Council Trust Fund** – To receive an update
- b) **Kirkby Charities Group** – To receive an update.

14. Finance and Accounts

- a) **Recurring/Routine** - To approve the following regular payments:
 - 1) To approve the Clerk's salary of £319.53 and expenses of £16.88 for May 2026
 - 2) To approve the payment of £24.00 to the Kirkby-in-Furness Community Centre for the hire of the hall for the Meeting
 - 3) To approve the payment of £2.40 to Hudson Hill Consulting being the monthly payment for the Webroot Antivirus
 - 4) To approve the payment of £23.83 to Hudson Hill Consulting being the monthly payment for the Exchange online and Microsoft 365 Business subscription
 - 5) To approve the payment of £823.50 in respect of Zurich Insurance
 - 6) To approve the Annual payment for Councillors email addresses
 - 7) Unity Trust Bank monthly bank charge £7.00
- b) **Exceptional Payments**
 - 1) To approve the payment for a mobile phone
- c) **Community Infrastructure**
- d) **Finance Subcommittee / Review of Accounts**
 - 1) Review of Accounts
 - 2) Review Quarterly Account
 - 3) Finance Sub Committee - To receive a report from the Finance Sub-Committee in respect of the Annual Governance and Accountability Return
 - i. To approve the Annual Governance Statement
 - ii. To approve the Accounting Statement
 - iii. To receive the Internal Auditors Report
 - iv. To make a resolution that the Parish Council meets the criteria for 2025/26 and wishes to be an exempt authority, therefore not subject to the limited assurance review by the External Auditor
 - 4) Closure of Unity Bank Account No. 20499329

15. Planning

a) Applications Received:

- 1) 2026/0542/LBC – Stable Cottage Askew Gate Brow – Listed Building Consent to re-roof the property
- 2) 7/2026/5217 – School House, Grizebeck – Raise fence to a height of approximately 9ft (274 cm)

b) Planning Notifications:

None

c) Enforcement

d) Local Plan – Call for sites

16. Correspondence

- a) Clerks and Councils Direct Magazine

17. Parish Councillors' Reports

18. Details of the next meeting

Date: 18th June 2026

Time: 7.00 pm

Venue: Grizebeck Community Hall

19. Close of Meeting – To formally conclude the meeting.

Alison Field – Clerk to the Kirkby Ireleth Parish Council