

Kirkby Ireleth Parish Council

Parish Council Meeting Agenda

Date: Thursday 26th March 2026

Time: 7.00 pm

Venue: Kirkby-in-Furness Community Centre

1. **Apologies for Absence**

To receive apologies for absence.

2. **Attendance**

To record the presence of councillors and guests

3. **Declarations and Dispensations**

- a) **Requests for Dispensations** – The Clerk is to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- b) **Declarations of Interest** – To receive declarations by the elected and co-opted members of interests in respect of items on this agenda.

4. **Minutes of Previous Meeting**

To approve and sign the minutes of the Parish Council meeting held previously.

5. **Open Forum**

- a) To receive representations from members of the public.

6. **Governance and Reports**

- a) **Chair's Remarks** – To receive comments from the Chair.
- b) **Vice-Chair's Remarks** – To receive comments from the Vice-Chair.
- c) **Westmorland and Furness Councillor Report.**
- d) **Actions Arising from Previous Meeting:**
 - 1) **Action:** Cllr. Bennett to write to Cllr. Thornton regarding the cutting of the grass verges
 - 2) **Action:** Cllr. Bennett to place a reminder of the availability of the CIL fund in the Kirkby Caller
 - 3) **Action:** Cllr. Bennett to chase MPs office for date of meeting.
 - 4) **Action:** Clerk to report to Westmorland and Furness that the temporary speed indicator device on the A595 on the approach to Grizebeck from Broughton is no longer working
 - 5) **Action:** Clerk to raise on the portal the speed indicator device on the A595, School Road, southbound.

- 6) **Action:** Cllr. Bennett to prepare a response to the Grizebeck Traffic Regulation Order – statutory consultation and the Clerk to submit it
 - 7) **Action:** Cllr. Bennett to prepare a summary of the findings of the Community survey
 - 8) **Action:** Cllr. Grieve to chase Admiral Insurance for payment of the claim for the rebuilding of the wall at Soutergate
 - 9) **Action:** Cllr. Bennett to chase a response from Westmorland regarding providing of sandbags
 - 10) **Action:** Clerk to forward the Kirkby Charities Group Trust Fund Annual Report for 2025 to Councillors
 - 11) **Action:** Clerk to respond to enquiry regarding storing of a caravan on Soutergate car park
- e) **Deferred and/or Ongoing Actions Review - For tracking postponed or unresolved actions.**
None

7. Parish Initiatives and Infrastructure

a) Traffic & Highways:

- 1) Speeding concerns throughout the Village
- 2) Road signage Improvement
- 3) A595 Grizebeck Improvement Scheme
 - i. Milestones
 - ii. Victorian signposts
 - iii. Speed Indicator Devices – A5092
 - iv. Car park at Chapels
- 4) Portal reports and progress.

b) Parish Plan Updates:

- 1) Community Facilities (Cllrs Irving & Rhodes)
- 2) Resilience (Cllr Walkden)
- 3) Planning (Cllr Sarson)
 - i. Neighbourhood Plan
- 4) Highways (Cllr Byrne)
- 5) Website & Social Media (Cllr Bennett)
- 6) Footpaths & Cycleways (Cllr Bennett)
- 7) Cumbria Constabulary report (Cllrs Bennett & Walkden)
- 8) Revision of Kirkby Ireleth Parish Plan
 - i. Community Survey

8. Current Matters

- a) Cutting back of hedges/verges (by Probation Service)
- b) Road/Wall subsidence – Marshside
- c) Soutergate car park boundary wall
- d) Telegraph poles erected by Fibrus
- e) Grass cutting on School Road
- f) Signage at Moorhouse, Beanthwaite Hill
- g) Sandbags

9. Statutory Requirements

- a) Councillor Vacancy
- b) Policies/Procedures
 - 1) To approve the Access Requests Policy and application form
 - 2) To approve the Complaints policy

10. Village Trusts and Associated Matters

- a) **CGP Kirkby Ireleth Parish Council Trust Fund** – To receive an update
- b) **Kirkby Charities Group** – To receive an update.

11. Finance and Accounts

- a) **Recurring/Routine** - To approve the following regular payments:
 - 1) To approve the Clerk's salary of £284.38 and expenses of £16.88 for March 2026
 - 2) To approve the payment of £24.00 to Kirkby-in-Furness Community Centre for the hire of the hall for the Meeting
 - 3) To approve the payment of £2.40 to Hudson Hill Consulting being the monthly payment for the Webroot Antivirus
 - 4) To approve the payment of £23.83 to Hudson Hill Consulting being the monthly payment for the Exchange online and Microsoft 365 Business subscription
 - 5) To approve the payment of £52.00 to the Information Commissioner's Office in respect of the data protection fee
 - 6) Unity Trust Bank monthly bank charge £6.00
- b) **Exceptional Payments**
 - 1) To approve the payment of £22.50 for the hire of Grizebeck Community Centre for Parish Councils meeting with Michelle Scrogham MP
 - 2) To approve the payment of £54.00 (including VAT) for 10 colour copies of the survey document
- c) **Community Infrastructure**
- d) **Finance Subcommittee / Review of Accounts**
 - 1) Review of Accounts

12. Planning

- a) **Applications Received:**
 - 1) 7/2026/5095 – Knittleton Barn, Knittleton, Subberthwaite, Grizebeck – Change of use of part of agricultural building to create a live/work unit
 - 2) 2026/0489/LBC – Wreaks End Causeway Bridge – repair damage to the upstream and downstream parapet walls
- b) **Planning Notifications:**
 - 1) 7/2026/5037 – Beckstones Farm, Grizebeck – Granted
- c) **Enforcement**
- d) **Local Plan – Call for sites**

13. Correspondence

14. Parish Councillors' Reports

15. **Details of the next meeting**

Date: 16th April 2026

Time: 7.00 pm

Venue: Grizebeck Community Centre

16. **Close of Meeting** – To formally conclude the meeting.