

Kirkby Ireleth Parish Council

Parish Council Meeting Agenda

Date: 18th December 2025

Time: 7.00 pm

Venue: Grizebeck Community Centre

1. **Apologies for Absence**

To receive apologies for absence.

2. **Attendance**

To record the presence of councillors and guests

3. **Declarations and Dispensations**

- a) **Requests for Dispensations** – The Clerk is to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- b) **Declarations of Interest** – To receive declarations by the elected and co-opted members of interests in respect of items on this agenda.

4. **Minutes of Previous Meeting**

To approve and sign the minutes of the Parish Council meeting held previously.

5. **Open Forum**

- a) To receive representations from members of the public.

6. **Governance and Reports**

- a) **Chair's Remarks** – To receive comments from the Chair.
- b) **Vice-Chair's Remarks** – To receive comments from the Vice-Chair.
- c) **Westmorland and Furness Councillor Report.**
- d) **Actions Arising from Previous Meeting:**
 - 1) **Action:** Cllr. Brereton to raise the continued issue with flooding at Gargreave with Highways
 - 2) **Action:** Cllr. Brereton to forward contact details for Helen Karasalan to Cllr. Byrne
 - 3) **Action:** Cllr. Bennett to write to Michelle Scrogam, MP regarding road safety issues on A595
 - 4) **Action:** Cllr. Bennett to revise questionnaire for Residents with regard to a Parish Plan
 - 5) **Action:** Cllr. Grieve to prepare a response to the Company who carried out the work on Soutergate wall
 - 6) **Action:** Clerk to forward legal agreement to Westmorland and Furness Council for the 5 street lights owned by the Parish Council
 - 7) **Action:** Cllr. Bennett to submit response to the Community Governance Review survey

- e) Deferred and/or Ongoing Actions Review - For tracking postponed or unresolved actions.
 - 1) **Action:** Cllr. Bennet to review the Parish Plan.

7. Parish Initiatives and Infrastructure

a) Traffic & Highways:

- 1) Speeding concerns throughout the Village
 - i. Speed Data Report
- 2) Road signage Improvement
- 3) A595 Grizebeck Improvement Scheme
 - i. Milestones
 - ii. Victorian signposts
 - iii. Speed Indicator Devices – A5092
 - iv. Car park at Chapels
- 4) Portal reports and progress.

b) Parish Plan Updates:

- 1) Community Facilities (Cllrs Irving & Rhodes)
- 2) Resilience & Emergency Plan (Cllr Walkden)
 - i. To approve the Amended Emergency Plan
- 3) Planning (Cllr Sarson)
- 4) Highways (Cllr Byrne)
- 5) Website & Social Media (Cllr Bennett)
- 6) Footpaths & Cycleways (Cllr Bennett)
- 7) Cumbria Constabulary report (Cllrs Bennett & Walkden)
- 8) Revision of Kirkby Ireleth Parish Plan

8. Current Matters

- a) Cutting back of hedges/verges (by Probation Service)
- b) Road/Wall subsidence – Marshside
- c) Beckside – Road and footpath
- d) Soutergate car park boundary wall
- e) Telegraph poles erected by Fibrus
- f) Westmorland and Furness Lighting Policy
- g) Grass cutting on School Road
- h) Signage at Moorhouse, Beanthwaite Hill

9. Statutory Requirements

10. Village Trusts and Associated Matters

- a) **CGP Kirkby Ireleth Parish Council Trust Fund** – To receive an update
- b) **Kirkby Charities Group** – To receive an update.

11. Finance and Accounts

- a) **Recurring/Routine** - To approve the following regular payments:
 - 1) To approve the Clerk's salary of £281.78 and expenses of £16.88 for December 2025
 - 2) To approve the payment of £2.60 being the PAYE for November 2025

- 3) To approve the payment of £30.00 to the Grizebeck Community Centre for the hire of the hall for the Meeting
- 4) To approve the payment of £2.40 to Hudson Hill Consulting being the monthly payment for the Webroot Antivirus
- 5) To approve the payment of £23.83 to Hudson Hill Consulting being the monthly payment for the Exchange online and Microsoft 365 Business subscription for the October 2025
- 6) Unity Trust Bank monthly bank charge £6.00
- b) **Exceptional Payments**
- c) **Community Infrastructure**
- d) **Finance Subcommittee / Review of Accounts**
 - 1) Review of Accounts
 - 2) To set a date for the Finance Subcommittee to consider the Budget/Precept

12. Planning

- a) **Applications Received:**
 - 1) 2025/2285/HOU – Barn Owls, Grizebeck – Construction of a single storey rear extension
 - 2) 2025/2183/FPA – 1 St. Marys Well, Buckhorn Lane, Kirkby-in-Furness – Change of use of agricultural land to create car parking for 21 vehicles and an electric vehicle charging point
- b) **Planning Notifications:**
 - 1) 2025/1960/HOU – Headgate House, Soutergate – Approved with conditions
 - 2) 2025/1837/HOU – 66 Burlington Close – Approved with conditions
- c) **Enforcement**
- d) **Local Plan – Call for sites**
- e) **Proposed development by Holker**

13. Correspondence

- a) Clerks and Councils Direct Magazine

14. Parish Councillors' Reports

15. Details of the next meeting

Date: 15th December 2025

Time: 7.00 pm

Venue: Kirkby-in-Furness Community Centre, Beckside

16. Close of Meeting – To formally conclude the meeting.