

Kirkby Ireleth Parish Council

CHAIRMAN: Mr. R. Bennett, Bridge End Cottage Soutergate Kirkby-in-Furness Cumbria LA17 7TW

Minutes of the Parish Council Meeting held on Thursday 16th October 2025 at Grizebeck Community Centre

1. Apologies for Absence (received in writing):

Cllrs. J. Byrne, A. Pye, R. Bennett

2. Attendance

Cllrs. R. Saunders, G. Grieve, S. Rhodes, V. Sarson, D. Wilson, M. Irving, M Parkinson, L. Walkden

Cllr. Walkden, Deputy Chair, chaired the meeting in the absence of the Chairman, Cllr. Bennett.

3. Declarations and Dispensations

a) Requests for Dispensations

There were no requests for dispensations.

b) Declaration of Interests

Cllr. M. Irving 7. a) 3)

4. Minutes from the previous meeting

The Minutes from the last meeting were approved and signed.

5. Open Forum

No members of the public were in attendance.

6. Governance and Reports

a) Chairman's Remarks – Cllr. Bennett was not in attendance at the meeting.

b) Vice-Chairman Remarks – Cllr. Walkden advised that any comments she had to make would be made under the relevant item on the Agenda.

c) Reports from the Westmorland and Furness Councillor – Cllr. Brereton was not in attendance at the meeting.

d) Matters Arising from the previous meeting

- 1) Cllr. Parkinson was going to attend site meeting of the A595 Grizebeck Improvement Scheme and had advised the Clerk of this. However, the meeting was cancelled due to low attendance numbers and will be rearranged in due course.
- 2) Cllr. Grieve had contacted the Lengthsman regarding photographs of Victorian signs at Grizebeck and Chapels and the Lengthsman had forwarded a photograph of the Grizebeck sign to Cllr. Grieve.
- 3) The Clerk had forwarded the photograph from the Lengthsman and other images of the signs provided by Cllr. Grieve to Mr. Newton, Story's, A595 Improvement Scheme.
- 4) The Clerk had responded to the A595 Grizebeck Improvement scheme and confirmed that the Parish Council wish the Victorian sign at the bottom of the triangle at Chapels be placed at (or very close to) the existing location.

- 5) The Clerk had written to the A595 Improvement Scheme advising that the Parish Council wishes to retain the wood bus shelter that is in place at Chapels. She had also asked for it to be moved to the temporary bus stop and then relocated to the relevant site once the works have been completed. It was noted that the bus stop has been moved, as requested. Cllr. Wilson said that he had received a report from a resident at Chapels that the School bus on one occasion had refused to use the stop due to safety reasons. It was unsure whether or not this was an isolated incident and therefore no action will be taken at the present time.
- 6) Cllr. Bennett had informed the APP Office of the termination of the contract for the website and had instructed Hudson Hill for this. He had advised that the transition appears to have gone well.
- 7) Cllr. Bennet is in the process of reviewing the Parish Plan.
- 8) The Clerk had advised Cllr. Walkden of the work the Parish Council required the Probation to carry out.
- 9) Cllr. Walkden had contacted Probation and advised of the above.
- 10) Cllr. Byrne was to contact Highways with regard to signage at Moorhouse. No update on this as Cllr. Byrne was not in attendance at the meeting.
- 11) Cllr. Bennett had submitted the Parish Council's response on the NALC survey on planning for flood resilience.
- 12) The Clerk had booked the venues for the next 12 months.
- 13) Cllr. Bennett had contacted Westmorland and Furness Council seeking confirmation that CIL money can be used for a website as per application submitted by Grizebeck Community Centre. They had confirmed that this application met the criteria for CIL money and Cllr. Bennett had advised Grizebeck Community Centre of this.
- 14) The Clerk had made payment of £2,400 of CIL money to Grizebeck Community Centre in respect of their CIL application.

e) Deferred and/or Ongoing Actions Review

- 1) The Clerk has now written to the Police and Crime Commissioner setting out the Parish Council's concerns with regard to speeding throughout the Village.
- 2) Cllr. Brereton is in the process of contacting Mike Hooper to see if he would be willing to be a Hub Champion with Fibrus for this Parish. – Cllr. Brereton was not in attendance at the meeting so no update on this was not available.

7. Parish Initiatives and Infrastructure

a) Traffic and Highways

- 1) ***Speeding concerns throughout the Village*** – Nothing further to report at this time.
- 2) ***Road Signage Improvement*** – Nothing further to report at this time.
- 3) ***A595 Grizebeck Improvement Scheme*** - Cllr. Irving provided a report on the progress of the Improvement Scheme. He informed that prohibited vehicles continue to use the route and Story's have advised that the Police are not enforcing the weight restriction.
 - i. ***Milestones*** – Nothing to report at this time.
 - ii. ***Victorian Signposts*** – Nothing further to report.
 - iii. ***Bus Shelter at Chapels*** - It was noted that this had been covered under Item 6. d) 5) on the Agenda.
 - iv. ***Speed Indicator Devices – A5092*** – This item will stay on the Agenda until the works have been completed.

- v. **Possible parking area at Chapels** – Cllr. Grieve advised that correspondence has been received from Westmorland and Furness with regard to developing the A595 Improvement scheme works area at Chapels as a car park, following multiple requests from the residents. Westmorland and Furness have put together a scope of works but for them to proceed they would need the Parish Council to take on the responsibility for the maintenance. They have advised that they would not be able to provide a maintenance cost estimate for this, but would not envisage this to be much. They had also advised that they have a 2-year defect period with Story contracting therefore the first 2 years after completion of the project Story contracting will take care of the maintenance requirements/costs. This was discussed. Cllr. Grieve proposed the Parish Council take over responsibility for the car park but the agreement is on the principle that the car park is low maintenance. This was seconded by Cllr. Wilson and agreed by all.

Action: Cllr. Grieve to advise Westmorland and Furness of this.

- 4) **Portal Reports and progress** – Nothing to report.

b) Parish Plan Updates

- 1) **Community Facilities – Grizebeck Community Centre** - Cllr. Irving informed that the levelling of the car park by Story is almost complete.
- 2) **Resilience & Emergency Plan** – Cllr. Bennett had circulated an updated Emergency Plan to Councillors, this will be discussed at the next meeting.
- 3) **Planning** – Nothing to report.
- 4) **Highways** – No further report at this time.
- 5) **Website and Social Media** – It was noted that this was covered under Item 6. d) 6) on the Agenda.
- 6) **Footpaths and Cycleways** – Correspondence had been received from a representative of the BEAT Route project (Barrow to Esk Active travel project) asking if the Parish Council would provide a letter of support for a route in principal in order for them to secure funding. Unfortunately this item had not been included on the Agenda and therefore no vote on this can be taken. This will be on the Agenda for the next meeting.
- 7) **Cumbria Constabulary Report** – A Teams meeting is to be held on Thursday 23rd October 2025. Cllr. Bennett is hoping to attend.
- 8) **Revision of Kirkby Ireleth Parish Plan** – This is ongoing.

8. Current Matters

- a) **Cutting back of hedges/verges (by Probation Service)**
Cllr. Walkden informed she has provided Probation with the work the Parish Council wish to be carried out by them. Probation have prepared an action plan but this has still yet to be approved by Management.
- b) **Road/Wall subsidence – Marshside**
Nothing to report.
- c) **Beckside – Road and footpath**
No further update at this time.
- d) **Soutergate car park boundary wall**
Cllr. Grieve informed that he has still had no response from the Admiral Insurance regarding the quote he sent for the work to repair the wall. Also, we have not yet made payment to

the firm who carried out the work as have raised a query on their invoice and awaits a response.

e) **Telegraph Poles erected by Fibrus**

It was noted that Highways have closed this query with regard to the ill-placed poles and referred it to Fibrus, however, no correspondence has been received from Fibrus. It was agreed to ask Cllr. Brereton to raise this with Highways in light of the fact that the telegraph pole on the A595 that was reported interferes with the safety mirror for vehicles existing the junction from Sandside. The Clerk to email Cllr. Brereton with this and any other outstanding actions.

Action: Clerk to email Cllr. Brereton advising him of any outstanding actions

f) **Devolution (Mayoral Strategic Authority (MSA))**

It was noted that the Cumbria Authorities have both voted in favour of this.

g) **Westmorland and Furness Lighting Policy**

This item is to be kept on the Agenda until Westmorland and Furness have adopted the 5 street lights.

h) **Insurance – Grass verge cutting**

Cllr. Grieve informed that he is currently in correspondence with Westmorland and Furness, Graeme Wheelhouse regarding this.

i) **Signage at Moorhouse, Beanthwaite Hill**

Cllr. Byrne was to contact Highways on this but was not in attendance at the meeting.

9. Statutory Requirements

- a) **Review of Standing Orders** – The Clerk advised that NALC have made changes to the standing orders in accordance with current legislation and highlighted these to Councillors. In addition, the Clerk suggested amendments to the dates for reviewing certain items under Standing Order Item 5, (j) xv, xvi, xvii xviii. Cllr. Grieve proposed the Standing Order with all amendments be adopted. This was seconded by Cllr. Sarson and agreed by all.
- b) **Review of Financial Regulations** – The Clerk advised that no changes to the financial Regulations have been made. Cllr. Grieve proposed that the Financial Regulations be adopted. This was seconded by Cllr. Wilson and agreed by all.
- c) **Review of Code of Practice** – The Clerk advised no changes to the Code of Practice have been made. Cllr. Sarson proposed the Code of Practice be adopted. Cllr. Parkinson seconded the motion. This was approved by all.

10. Village Trusts and Associated Matters

a) **CGP Kirkby Ireleth Parish Council Trust Fund**

A meeting is to be held following this meeting.

b) **Kirkby Charities Group Trust Fund**

The next meeting of the Group will be December.

11. Finance and Accounts

a) **Recurring/Routine Payments**

- 1) The Clerks salary of £281.78 and expenses of £16.88 for October 2025 were approved.

Proposed: Cllr. Rhodes Seconded: Cllr. Sarson Approved unanimously.

- 2) The Payment of £2.40 to HMRC for PAYE for October 2025 was approved.

Proposed Cllr. Sarson Seconded: Cllr. Rhodes Approved unanimously.

- 3) The payment of £30.00 to Grizebeck Community Centre for the hire of hall for the meeting was approved.

Proposed: Cllr. Grieve. Seconded: Cllr. Sarson Approved unanimously.

- 4) The payment of £2.40 to Hudson Hill Consulting being the monthly payment for the Webroot Antivirus for September had been paid.
Proposed: Cllr. Wilson Seconded: Cllr. Parkinson Approved unanimously.
 - 5) The payment of £2.40 to Hudson Hill Consulting being the monthly payment for the Webroot Antivirus for October was approved
Proposed: Cllr. Sarson Seconded: Cllr. Irving Approved unanimously.
 - 6) The payment of £95.33 to Hudson Hill Consulting being the monthly payments for the Exchange online and Microsoft 365 Business subscriptions for the months June/July/August/September 2025 were approved. The Clerk advised Hudson Hill had been experiencing invoicing difficulties which have now been resolved.
Proposer: Cllr. Sarson, Seconded Cllr. Wilson approved unanimously.
 - 7) The payment of £24.24 to Hudson Hill Consulting being the monthly payment for the Exchange online and Microsoft 365 Business subscriptions for October 2025 was approved.
Proposer: Cllr. Sarson, Seconded: Cllr. Wilson approved unanimously.
 - 8) It was noted that the payment of £307.69 to Npower for the period 1st January 2025 to 30th June 2025 has been made in order to meet contractual obligations with Npower, which is in accordance with Financial Regulation 6.6 iii). The Clerk informed that Npower had also been experiencing with invoicing which has now been resolved.
 - 9) The payment of £141.49 to Npower was agreed being the period 1st July 2025 to 30th September 2025.
Proposed: Cllr. Irving, Seconded: Cllr. Rhodes
 - 10) Unity Trust Bank – monthly bank charge - £6.00. It was noted that this payment had been approved in the Annual Budget.
- b) **Exceptional Payments**
None
- c) **Community Infrastructure Levy payments**
It was noted that, as recorded at Item 6. d) 14) Westmorland and Furness had confirmed that the application by Grizebeck Community Centre, for a new website met the CIL criteria and therefore payment of £2,400 was forwarded to them.
- d) **Finance Subcommittee / Review of Accounts**
- 1) **Review of Accounts** – The monthly financial sheet had been forwarded to all Councillors prior to the meeting.

12. Planning

- a) **Applications received**
 - 1) 2025/1837/HOU – 66 Burlington Close, Kirkby-in-Furness – The Parish Council had no objections to this application.
 - 2) 2025/1960/HOU – Headgate House, Soutergate – The Parish Council had no objections to this application.
- b) **Westmorland and Furness Planning Committee Meeting – Thursday 16th October 2025**
 - 1) 2025/1333/FPA – Moorland Stores and Post Office, School Road
Cllr. Sarson had attended the meeting and provided feedback and informed that the Planning Committee had granted the application.
- c) **Planning Notifications**
None.
- d) **Local Plan – Call for sites**
See below report on online planning session.
- e) **Online Planning Session**
Cllr. Sarson attended this session and provided feedback.

13. Correspondence

- a) Clerks and Councils Direct Magazine
- b) Holker Estate – Offer to meet with the Parish Council regarding the housing development adjacent to Burlington C of E primary school – Cllr. Walkden advised that Holker are attending the next Parish Council meeting.

14. Parish Councillors Reports

- Cllr. Saunders reported that there had been another accident at Beanthwaite.
- Cllr. Parkinson informed that a resident at Sandside had raised an issue with her with regard to a disability parking place being designated in that area without residents being consulted. It was agreed that this was an issue for Highways and the resident should raise it with them.
- Cllr. Irving reported that the quality of stone walling on part of the improvement scheme is poor. This has been reported and a meeting has been arranged with them to discuss this.
- Cllr. Irving reported of inappropriate parking on Burlington Close making school drop off/pick up difficult. This was discussed and it was noted that this is a private road.
- Cllr. Irving advised that the September Furness Tractor Run raised approximately £9,800. To date the Charity has raised approximately £80,000.

15. Date of next Meeting:

Date: 20th November 2025

Time: 7.00 pm

Venue: Kirkby-in-Furness Community Centre

16. Close of Meeting

Cllr. Walkden closed the meeting at 20:40.

Alison Field - Clerk of Kirkby Ireleth Parish Council