

Kirkby Ireleth Parish Council

CHAIRMAN: Mr. G. Grieve, Ivy Cottage, Wall End, Kirkby-in-Furness, LA17 7UJ

Minutes of the Annual General Parish Council Meeting held on Thursday 25th May 2023 at the Kirkby-in-Furness Community Centre, Beckside

1. Declaration of Acceptance of Office and Declaration of Interest Forms – All Councillors

All Councillors were provided with the above Forms to complete and return to the Clerk.

It was noted voting cards had been posted to Residents prior to it be known whether or not an election of Parish Councillors would take place. It was felt that this was a wasteful expensive which caused much confusion for local residents, as subsequently no election had been required. The Clerk to write to the Elections Office at Westmorland and Furness Council to complain about this process.

Action: *Clerk to write a letter of complaint to Elections Office at Westmorland and Furness Council*

2. Apologies for Absence (received in writing):

Cllrs. D. Wilson, J. Byrne

Cllr. Brereton - Furness and Westmorland Council

Present:

Cllr. G. Grieve (Chairman), W. Todd, R. Saunders, S. Rhodes, M. Irving, D. Mackay, A. Pye, R. Bennett
4 members of the public

3. Election of Chair

The Clerk took control of the meeting for election of the Chairman. Cllr. Grieve left the meeting. The Clerk asked for proposals for the position of Chair. Cllr. Todd proposed Cllr. Grieve, this was seconded by Councillor Saunders and agreed by all. Cllr. Grieve accepted the position and then Chaired the remainder of the meeting.

4. Election of Vice-Chair

The Chairman proposed Cllr. Byrne for vice-chair and asked if there were any other proposals. No other proposals were received. This was seconded and agreed by all. Cllr. Byrne was not in attendance at the meeting but had already confirmed she would be willing to accept the position if elected.

5. Election of Representatives to other Bodies and Committees

The Chairman proposed that this item be attended to after 13 – Traffic & Highways, on the Agenda. This was agreed by all.

6. Requests for Dispensations

There were no requests for dispensations.

7. Declaration of Interests

Cllr. Irving 13(b).

8. Minutes from the previous meeting

The minutes were approved and signed.

9. Chairman's Remarks

The Chairman proposed that, in accordance with standard procedure, Item 21(a) on the Agenda be brought forward to follow Open Forum, as the Residents who had submitted the letter of complaint had attended the meeting. This was agreed by all.

The Chairman also proposed that item 16(a) – Councillor vacancy be moved forward on the Agenda to after 21(a). This was agreed by all.

10. Open Forum

A member of the public had attended the meeting to raise the issue of speeding and dangerous driving throughout the Village particularly dangerous overtaking on School Road, near the junction at Four Lane Ends. This was discussed. It was agreed to raise this on the portal, email Cllr. Brereton and also contact PC Harris to report the issues. The Clerk to provide the member of public with the address for HIMS portal.

Action: Clerk to email Cllr. Brereton, PC Harris to report issues of dangerous driving, particularly at four lane ends.

Action: Clerk to email the link to the portal to the local resident who raised issue of dangerous driving

21. Correspondence

- a) Letter of Complaint from Resident – With regard to Parish Councils comments on Planning Application SL/2023/0251 – Magnolia House, School Road, Kirkby-in-Furness.
- Prior to the start of the meeting the Residents had been asked if they wished to make representations but declined to do so stating everything was covered in their above letter. The Chairman read out the letter from the residents. It was noted that the Parish Council's objection with regard to the development being outside the permitted development area was incorrect and that prior to this meeting, a letter had been forwarded to Furness and Westmorland Planning Authority withdrawing this objection and the residents had been informed of this and an apology given. Cllr. Grieve went through the objections/comments raised by the Parish Council in their response to the application and asked Councillors if they wished to amend/withdraw any of objections/comments. It was agreed, save for the objection in respect of the permitted development, that their response to the application will remain as submitted.

Action: The Clerk to respond to the Residents who had submitted the complaint advising of the outcome of the complaint

11. Reports from the Westmorland and Furness Councillor

Cllr. Brereton was not in attendance but had emailed the Clerk to advise that there were no major updates. He had informed committees of the newly formed Westmorland and Furness Council, in most cases, had only had one meeting to date, if they have met at all. He also advised that officers are still getting to grips with new roles and workloads.

16. Statutory Requirements

- a) Vacancy
- The Chairman asked members of the public to leave the meeting, whilst the vacancy was discussed. Mrs. Lorraine Walkden who was in attendance at the meeting, had shown interest in filling the vacancy on the Parish Council and had submitted her CV which had been circulated to Councillors prior to the meeting. Cllr. Grieve proposed co-opting Mrs. Walkden onto the Council, this was seconded by Cllr. Rhodes and all other Councillors were in favour. Mrs. Walkden returned to the room. The Chairman welcomed her on to the Council.

12. Matters Arising from the previous meeting

- a) Cllr. Grieve had prepared and read out a letter to the Community Centres regarding setting up a network of emergency contacts between the centres and the Parish Council which could be used in an emergency situation. It was agreed for the letter to be forwarded to the Community Centres.
- b) The Clerk had emailed Sue Warner, Locality Office regarding dog bins. The Clerk had used both SLDC and Westmorland and Furness addresses' but emails had bounced back. The Clerk to contact Cllr. Brereton to ask for his assistance with this matter.

Action: Clerk to contact Cllr. Brereton to ask for assistance with obtaining a dog litter bin

- c) The Clerk had forwarded Councillors new HIMS address. This will now also be forwarded to Cllr. Walkden.

Action: Clerk to forward HIMS address to Councillor Walkden

- d) The Clerk had reported the footpath between Wall End and Incline Foot to Cllr. Bennett, who advised that he had not seen the email. The Clerk to resend this to Cllr. Bennett

Action: Clerk to resent an email to Cllr. Bennett regarding work needing carrying out on the footpath between Wall End and Incline Foot.

- e) Cllr. Grieve had submitted the Parish response to the Government Open Consultation on short term lets.
- f) The Clerk had emailed Cllr. Brereton regarding using weedkiller on pavements. No response had yet been received. The Clerk to refer the matter to Cllr. Byrne

Action: Clerk to refer the matter of weedkiller on pavements to Cllr. Byrne to action

13. Traffic, A595 & A5092 and Highways

- a) **A595/A5092 and Highways matters**

Nothing to report.

- b) **A595 Grizebeck Improvement Scheme**

Cllr. Irving reported that he has spoken with a Foreman from Story's the contractor carrying out the work who has advised that they will be resurfacing any areas of the road where they have dug holes when carrying out investigatory work.

- i. **Green sign on the A595 at Grizebeck**

No update on this.

- ii. **Milestones**

Nothing to report.

- iii. **Victorian Signposts**

Nothing to report.

- c) **Hotline Reports**

- Grizebeck to Bank End Quarry vegetation needs cutting back
- Part of the stone Wall on Lady Moira Incline is falling into the road.

- d) **Hotline Progress**

- Drains School Road – Highways have informed that they have attended the site and attempted to clear the reported drains, however, this was unsuccessful and have identified that further investigative works are required in due course. They had advised that currently their teams are finalising the highways programme for 2023/24, subject to the approval of capital and revenue funds within the new financial year.
- Pothole at Beckside – now repaired. It was noted however, that there is another pothole appeared. This has been reported on the portal.

5. Election of Representatives to other Bodies and Committees

The following members were re-elected to the Finance Sub Committee:-

- Cllr. Grieve
- Cllr. Todd
- Cllr. Saunders
- Cllr. Byrne
- Cllr. Wilson
- Cllr. Mackay

14. Parish Plan

a) Reports

Cllr. Grieve proposed reviewing the groups within the Parish Plan and suggested these now consist of the following:-

- Highways – Cllr. Byrne to continue to be the Council representative for this
- Footpaths – Cllr. Bennett agreed to continue to be the Council representative for this
- Community Facilities – Cllr. Irving agreed to continue to be the Council representative for Grizebeck and Cllr. Rhodes agreed to be the Council representative for Kirkby Community Centre
- Lengthsman – Cllr. Rhodes agreed to be the Council representative for this
- Website – Cllr. Bennett agreed to be the Council representative for this.
- Resilience – which will include flooding - Cllr. Walkden agreed to be the Council representative for this.

The above was agreed by all Councillors

b) Actions

This item to be removed from the Agenda.

c) Emergency Plan

This was covered under Item 12(a) on the Agenda. This item will now be removed from the Agenda.

15. Current Matters

a) Cutting back of hedges/verges by Probation Service

It was noted that the Probation Service had not attended the Village to carry out work recently. Cllr. Grieve to contact them to ask when they will be returning.

Action: Cllr. Grieve to contact the Probation Service to ask when they will be returning to carry out work to the hedges/verges

b) Road/Wall subsidence – Marshside

Nothing further to report on this.

c) Village Benches

Cllr. Byrne and Clerk are to assess ownership of benches around the Village

d) Website

Cllr. Bennett is now taking over the running of the new website.

e) Development adjacent to the School

The Show House is now open at the site.

f) Dog Fouling Bins

It was noted that this was discussed under Item No 12(b) on the Agenda.

g) King Charles III Coronation – Village Events

Various events to mark King Charles III coronation had taken place around the Parish.

h) Weeds on Pavements

It was noted that this had been covered under 12(f) on the Agenda.

i) **Japanese Knotweed**

A case of Japanese Knotweed has been discovered at Dixon Ground. Cllr. Grieve had reported this to Environmental Agency who had advised the clearing of this plant is not in their remit. It is believed that this is not a notifiable plant, however, if it is on your ground then you cannot cause it to spread. It was agreed for this to be reported on the portal.

Action: Japanese Knotweed to be reported on the portal

17. **CGP Kirkby Ireleth Parish Council Trust Fund**

a) **Report**

No grants had been awarded since the last Parish Council meeting.

18. **Lengthsman**

a) **Receive a report of work undertaken**

- Grizebeck - Applying preservative to bus shelter

b) **Reports for work to be undertaken**

Cllr. Rhodes will now also be included on the whatsapp group for the Lengthsman.

19. **Accounts**

- a) The financial statement was emailed to all Councillors prior to the meeting.
- b) The Clerks salary of £208.33 and expenses of £34.48 for May 2023 were approved.
- c) The payment to HMRC of £52.00, being PAYE to 5th June 2023 was approved.
- d) The payment of £24.00 to the Kirkby-in-Furness Community Centre for the hire of the Hall for the meeting was approved.
- e) Npower – It was noted that a bill for the period January to March 2023 has still not been received. The Clerk to chase Npower for this.

Action: Clerk to contact Npower requesting a bill for the period January to March 2023

- f) The payment of £629.27 in respect of Zurich Insurance Premium for the year 2023/23 was approved.
- g) The payment of £315 to Mr. J. Metcalfe being the first payment for the cutting of the grass verges was approved.
- h) **Community Infrastructure Levy payments**
 - i. CIL monies received – It was reported that another £9,726.79 had been received from Westmorland and Furness by way of CIL. The total CIL is now £16,883.16. Allocation of these funds was discussed. It was agreed to invite residents to submit grant requests to the Parish Council for projects that meet the criteria for CIL. This will be put in the Newsletter.
 - ii. Request for funding from Kirkby Community Centre to renew playground equipment – this is still ongoing.

20. **Planning**

a) **Applications Received**

None.

a) **Planning Notifications**

- a) SL/2023/0217 – Cross Beck Farm, Soutergate, Kirkby-in-Furness – New concrete yard – Granted with conditions

b) **Planning Enforcement Issues**

i. **Land off A595 School Road**

Westmorland and Furness Council Planning have notified the Parish Council that the Planning Inspectorate have changed the procedure of the appeals, in relation to this land, to a hearing.

- ii. **Beanthwaite Barn**
Nothing to report.
- iii. **School House – Grizebeck**
Nothing to report.

21. Correspondence

The following correspondence was received:-

- b) Morgan Offshore Wind Project Generation Assets: consultation launch notice. This was discussed. It was agreed not to submit a response to this consultation as this proposal does really does not affect the Parish of Kirkby Ireleth.

22. Parish Councillors Reports

Cllr. Saunders reported that the Quarry seems to have increased the height of slag again. This will be put on the Agenda for the next meeting.

Cllr. Bennett advised that the footpath Group are dealing directly with the Quarry in relation to an issue with a footpath on their land.

Cllr. Bennett informed that no further progress had been made with regard to an overgrown the hedge on a footpath at Soutergate. However, as this was not, at the current time, causing a problem for users of the footpath, it was agreed not to take the matter further.

Cllr. Grieve informed that correspondence has been received from Cllr. Wilson who has advised that due to work commitments he may struggle attending all meetings between now and October, however, he will try his best endeavours to do so.

23. Deferred Actions Review

None

24. Date of next Meeting

Thursday 15th June 2023 at Woodland Parish Rooms

Alison Field - Clerk of Kirkby Ireleth Parish Council